

IBEW LOCAL UNION 480 REFERRAL PROCEDURE
Effective January 1, 2018

Applicants may sign out of work lists between the hours of 7:00 a.m. and 5:00 p.m. when the Local Union Hall is open. Referral sign-in shall take place anytime during these hours either by fax, or in person. For initial sign-in by fax your home local must reciprocate and allow Local 480 members to initial sign-in by fax. All sign-in by fax will be placed on the book at 5:00 p.m. on the day that the sign-in takes place in the order that the fax is received. The fax number is 601-371-2191.

There are four (4) Groups that applicants will be referred from. The first is Group 1, then Group 2, Group 3, followed by Group 4 until all jobs are filled or all names are called. The Business Manager is responsible for filling calls in a timely manner per request of employers. In an emergency, referral may have to be made outside normal business and referral hours. In such an instance, Local 480 will use whatever means necessary to fill such calls.

Applicants interested in taking jobs should call Job Night Line at 1-800-424-8434 or 601- 373-8442 between the hours of 5:00 p.m. and 7:00 a.m. If desiring to bid on job, call Local Union 480 on following day at 601-373-8434 between the hours of 7:00 a.m. and 7:30 a.m. for book 1 applicants and 8:00 a.m.to 8:30 a.m. for book 2 applicants and talk to the dispatcher.

Applicants must re-sign on following months beginning on the 10th and ending on the 16th to retain their place on book 2 list. Re-sign can be by fax or in person. Re-sign must contain applicant's name, card number, telephone number, and original sign date and copy of dues receipt.

All questions concerning referrals should be directed to agent administering referrals. Information given to registrants regarding duration of jobs and hours of work is for general information only. Local 480 cannot guarantee anyone how long a job may last and the overtime that may or may not be required. Anyone accepting a job who fails to report to work as scheduled will be removed from the " Out of Work List ". Anyone who works 14 days or less through no fault of their own, will upon registration within twenty-four (24) hours be restored to their appropriate place on the " Out of Work List ". Any falsified statements or information pertaining to your registration on the "Out of Work List " will be grounds for your removal from such list.

Applicants should be prepared for work and report to employer on time requested. Any individuals who receive two (2) discharges for cause within a twelve (12) month period will be suspended from future referral privileges until they appear before the Appeals Committee for determination as to their continued eligibility for referral.